

<b>Kimberly Knox-Lawrence (ME) Chair</b>	<b>Absent</b>
<b>Marie Stark (MT) Vice-Chair</b>	<b>Sandi Ackerblade (ON)</b>
<b>Ghyslaine Lepage (QC)</b>	
<b>Pamela Marshall (KY)</b>	
<b>Kate Kennedy (IN)</b>	
<b>Glenn Boyette (MS)</b>	
<b>Cindy Swanson (CA)</b>	
<b>Karen Smith (IA)</b>	
<b>Kim Plante (VT)</b>	
<b>Debbie Meise – IFTA, Inc.</b>	
<b>Pat Platt – IFTA, Inc.</b>	
<b>Lonette Turner – IFTA, Inc.</b>	
<b>Trent Knoles (IL) Board Liaison</b>	
<b>Cindy Arnold (NV) Board Liaison</b>	

It was suggested by Marie since we did not have the minutes from September meeting to review that we would table the approval for the November meeting. Kate made a motion and Ghyslaine seconded, all in favor

### **Board**

Cindy Arnold gave the boards update. Their next meeting in 10/21-22 and will be working on the 2015 ABM and completing the strategic planning

### **Sub-committees-CTC** (Kim, Marie, Cindy, and Ghyslaine)

Cindy Swanson gave the update on the webinars and that they are all done. She asked people to please go and watch them on the IFTA Inc. website. Marie talked about how important webinars are and what the State of Montana has used them for.

### **I-CAWG**

Joy Prenger gave an update on Ballots 3 and 4. Ballot 4 is to change the language on auditing from a calendar year to 4 consecutive quarters. Ballot #3 is the ICAWG and some of the intentions are to move the audit language to the audit manual and to update antiquated language for GPS. She stated that if we don't pass it, we will lose the tiebacks to IRP language. She asked that everyone review the whitepapers that have been written and listen to the webinar. This will also help the consistency for carriers and jurisdictions if we do not have conflicting language. If we do not keep the momentum for change going, we will lose all of the work that has gone into it. We need to realize that nothing is perfect and we know that there will be changes if it passes.

### **Bonds**

Glen talked about the carriers that are bonded and the 3 conditions

1. Failure to file timely and remit tax timely
2. When audit indicates they are a problem and we can't protect other jurisdictions.
3. When they are not based in the member jurisdiction; the jurisdiction can require bonds twice the expected tax amount.

Kim Knox-Lawrence thanked Ghyslaine and Pam for all of their hard work on the APC committee as their terms are due to expire. Karen discussed the vacancies and that we need volunteers and how important it is. Cindy gave information on when we meet and how often.

**New Business**

IF decal renewal. A reminder was given about the decal placement guide that LEC put together and is on the internet. Can print the information and replace IL with your jurisdiction.

Sending copies of decals is not required anymore to each jurisdiction, just IFTA Inc.

Debbie gave a couple of assignments: Best Practices Guide and New Member Guide have not been updated since 2008. Also, the charge says the APC needs to review the manuals on a regular basis.

Motion to adjourn was made by Glenn. Karen seconded. All in favor